



ONLINE: Public Speaking for Teachers

"I am much more confident giving lectures having taken this course."

– Lois N.

A competent and resourceful teacher must be able to effectively relate to and communicate with students, the school community, peers, parents and even school support structures such as the school board or the PTA. However, most teachers dread speaking in public speaking. Through the research and strategies in this course, teachers examine how to manage these fears and perfect related skills. Teachers are shown how they can identify and work on specific problem areas and consequently improve their communication skills, both verbal and non-verbal, as well as their technical skills. The resources included show teachers how to structure their speeches and harness technology to deliver effective speeches.



Questions answered in this course include – How do teachers really communicate in a classroom? How does a teacher prepare to speak at a board meeting? What should I keep in mind when meeting with the parents of students? This course is rich in examples, considerations, suggestions and tips for teachers to improve public speaking skills.

Standards:

This course aligns to all of the INTASC Standards including Learner Development, Learning Differences, Learning Environments, Content Knowledge, Assessment, Planning for Instruction and Instructional Strategies.

The course also aligns to the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content and Teachers Facilitate Learning.

Each self-study PD course from Professional Learning Board includes:

- **Convenient access** anytime, anywhere, any device
- Interactive **online** textbook
- Implement **practical suggestions** immediately
- Demonstrate comprehension with **quizzes** and checks for understanding
- Print **certificates** of completion
- Easily assign courses to align with each teacher's **personalized PD needs**
- **Integrate** with school and district-wide initiatives
- **Low cost solution for all courses, all teachers, all school year**
- **Reports** for school administrators



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Course Outline

LESSON 1: Understanding Public Speaking

- Understanding public speaking, its types and models
- Problems associated with public speaking
- Myths about public speaking
- Dealing with problem areas

LESSON 2: Building Essential Skills

- Understanding the different verbal skills needed for public speaking
- How nonverbal communication skills affect public speaking and how to work on them
- The importance of listening skills
- Technological skills

LESSON 3: Resources for Public Speaking

- Preparing an effective speech
- Effective use of different visual aids and media as presentation aids:
 - PowerPoint or similar digital presentations using presentation software
 - Overhead projectors
 - Chalkboard/dry erase board
 - Flip Charts
 - Interactive Whiteboards
 - Artifacts
 - Videos
 - Written Handouts

LESSON 4: Public Speaking in Schools

- Understanding different public speaking contexts for an educator:
 - Classroom teaching
 - Parent Teacher Association (PTA) meetings
 - In Parent teacher conferences
 - In conferences and conventions for teachers
 - In a board meeting
 - Inter-school competitive events
 - Key factors that could influence the preparation and delivery of a speech, presentation or class and considerations to keep in mind for the same.
 - Ethical public speaking